

To: CN=Gary Foley/OU=RTP/O=USEPA/C=US@EPA[]
Cc: []
Bcc: []
From: CN=Steve Vandegrift/OU=ADA/O=USEPA/C=US
Sent: Wed 11/21/2012 7:49:50 PM
Subject: GWERD QA annual report requires your approval
GWERD 2012-2013 QAARWP.doc

Gary,

Please find attached, for your review and approval, the GWERD "QA Annual Report and Work Plan." This annual report is required per EPA Order CIO 2105.0. It will be submitted to the NRMRL DQA (Director of QA, Lauren Drees). She will combine it with reports from each of the NRMRL Divisions and submit it to the Lab Director for approval prior to submitting it to the ORD DQA, Lora Johnson. Lora will combine the reports from the Labs and Centers for submission to the Office of Environmental Quality Staff. Lauren has requested to receive each division report by Nov. 28. If you have any questions or comments, please advise.

Please print and sign and return the hard copy which I will scan and send to Lauren by Nov. 28.

Thank you.

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